

Kawartha Nordic Job Notice



Kawartha Nordic is a cross-country ski club based in Peterborough, ON with a trail network located in North Kawartha. Founded in 1976, KN offers over 45km of classic ski trails, 25km of skate ski trails, 10km of snowshoe trails, 6km of fat bike trails and 2km of trails lit for night skiing, along with a long tradition of quality youth programs, events, races, and ski lessons. KN is a not-for-profit corporation with 1500 members and governed by a volunteer Board of Directors.

Part-Time Parking Attendant

KN is seeking Parking Attendants to direct visitors to parking spaces, allowing for maximum use of the Kawartha Nordic parking lot. This is a contract position for the 2022–2023 KN operating season (usually mid-December to late March) with shifts on weekends and possibly weekdays, depending on availability and need. Any questions, or a resumé with cover letter can be submitted to generalmanager@kawarthanordic.ca. Interviews will be conducted as qualified applications are received.

Leadership

- Work within the context of the KN Vision, Values & Mission with an emphasis on realizing the KN Strategic Plan
- Collaborate as a positive & contributing member of the KN staff & volunteer team
- Report to and assist the KN General Manager

Parking Attendant Responsibilities

- Manage and direct vehicles as they arrive on site
- Aid in the placement and upkeep of parking cones, dividing lines and directional signage
- Maintain the safety of the KN parking lot, including sanding icy spots when needed
- Answer requests for information,
- Communicate parking levels with trailer staff/ communication coordinator
- Aid in tasks with the trailer staff when time allows
- Coordinate space utilization with school and other group busses
- Create and foster a warm, friendly, inviting atmosphere at KN

Requirements

- Must have strong professional communication, motivational & interpersonal skills, suitable to youth & adults in face-to-face situations
- Must be organized, a proactive problem-solver, and adaptable to change while maintaining professionalism
- Must be able to work weekends on-site during the operating season
- While not a requirement, Standard First-Aid & CPR/AED certification and experience with snowmobile operation would be an asset

Thank you for your interest in Kawartha Nordic.